



UNION SCHOOL DISTRICT

"Home of the Golden Knights and Damsels"

354 Baker Street
Suite 2

Mrs. Jean McCleary - Superintendent
Rimersburg, PA 16248-9211

Phone: 814-473-6311 x 5
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MEMORANDUM

TO: All Professional Staff, Support Staff, Administration, Transportation Staff & Homeless/Foster Care Service Providers

FROM: Mrs. Jean M. McCleary
Homeless and Foster Care Liaison

DATE: October 5, 2018

SUBJECT: EMERGENCY FUNDS FOR NON-HOMELESS STUDENTS

The purpose of Emergency Funds is to offer a full array of supportive services, as needed, to students and their families to ensure full participation in their education. These funds supplement/cover unexpected school expenses during family emergencies. Schools can apply for these funds for non-homeless students who have urgent needs to minimize disruptions in their education and remove barriers that impede academic achievement.

Any student actively attending a school in the Union School District (grades PK-12) is eligible for emergency funds if he/she is experiencing a crisis or sudden hardship that negatively impacts the family's income. Examples are: a recent loss or death of a family member, fire or other damage to personal property, recent loss of income, sudden illness of a family member, unexpected medical bills, and theft of personal property in school.

Students may receive supplies per calendar year, but may reapply if there are extenuating circumstances such as a house fire, a new significant family hardship such as parental loss of employment, or other family emergencies that cause a barrier to learning. The average grant amount that a student receives is \$50.00

To Apply:

1. Print all information on the attached form and fax or email to the attention of Mrs. Jean McCleary
2. **You must attach a written explanation of the emergency and reason for the request.**
3. You must attach an itemized list of the requested items (such as graduation fees, clothing, etc...)
4. Have the counselor keep a copy of the completed file.

Contact Mrs. Jean McCleary, Homeless and Foster Care Liaison, with any questions or concerns you may have @ (814)-473-6311 x0, e-mail: mcclaryjm@unionsd.net

Attachment B